DHARUNKUMAR

# PROFILE SUMMARY

Motivated and results-driven MBA in HR and FINANCE graduate seeking a challenging position within a large organisation as a Business Analyst or Project Manager. Offering a strong foundation in business strategy, data analysis, and project management, with a proven ability to drive efficiency, deliver successful outcomes and collaborate within cross-functional teams.

# SKILLS

Talent Acquisition & Recruiting Financial Analysis & Reporting Data Analysis

MS Office MS Excel

Performance Management

Strong interpersonal skills Proactive and self-motivated Risk Management

# INTERNSHIP

## Ambal Tex

**HR and FINANCE Intern**

## 05/2023

Assisted about the hr policies and the financial purpose and know about the requirement of the employee needs. And develop an employee relations with the organisation and known about the expenses and the financial resources and monitored the budget allocated to the project and prepared the financial report to ensure cost effective

# PROJECT

Title: A study on Employees work-life balance with reference to brand new fashions

Do: conducted a survey among the employees inthe company about work life balance insurance and also analyse how they balanced.

Title: A study on consumer behaviour on Insurance

Do: conducted a survey among the users of insurance and also analyse their behaviour and preference.

# EDUCATION CERTIFICATIONS

**Master's of Business Administration** Majors: Human resource and Finance Kongu Arts And Science College CGPA-6.0

## Bachelor's of Business Administration

**2022-2024**

## 2019-2022

PG Diploma In Computer Applications (PGDCA)

# LANGUAGES

Tamil English

Major: Business Administration with Computer Applications

Kongu Arts And Science College CGPA-6.12

## Shri Maaha Hr. Sec. School

12th-50%

## Vivekananda vidyalaya Hr. Sec. School

10th-63%

# ACTIVITIES

Attend Outbound Leadership and & Skill Development Program at Sky High Academy, Anaikatti, Coimbatore.

Attend workshop on Advertisement strategies and creative campaign.